

CITY-COUNTY BOARD OF HEALTH MINUTES

Monthly Board Meeting

April 24, 2017

- PRESENT:** Sharon Buhr, Chair
Dr. James Buhr, Secretary
- Tom Overn, Vice Chair
- ABSENT:** Cindy Schwehr, Mike Bishop.
- ALSO PRESENT:** Theresa Will, Director
Angie Martin, Office manager
- CALL TO ORDER:** Meeting was called to order at 12:07 p.m. by Sharon Buhr, Chair, in the CCHD conference room.
- AGENDA:** Agenda approved as printed.
- MINUTES:** Dr. Buhr made a motion to approve the March 28, 2017 minutes. Second by Overn. Unanimous vote, motion carried.

Theresa shared with the Board that she was in Minneapolis last week for a meeting with the Public Health Law Center for a brainstorming session regarding behavioral health. It was more from a law perspective, said Will. Discussed the fact that it may likely take a lawsuit to get ND Legislature to deal with needs regarding behavioral health issues in state. Want to look at prevention. Grant application sent in by Stephanie Mayfield at CHI Mercy Health to Public Health Foundation regarding Mental Health First Aid funding. This had to be submitted by the hospital. They also added AED request.

- DIRECTOR'S REPORT:** Will noted that Sarah Hansen is leaving CCHD to go to Sanford ER in Fargo. We have hired Breanna (Brock) Pierce as a full-time flex RN. She is moving back to Valley City from California. Will start second week in May. Regarding tobacco program, Will went to Bismarck meeting with Javayne Oyloe, Upper Missouri District Health, and Sherrie Adams, Southwestern District Health, where they met with Krista Fremming, Chronic Disease Section Chair, and Neal Charvat, Tobacco Prevention Coordinator, who are both with the ND Department of Health. Group wants to continue following best practice. Plan is to issue a blank contract telling everyone to continue doing what is in current work plan with Center. Between July 1 and September 2017, local public health will work with ND Department of Health to revise state plan regarding tobacco. The CDC will help with transition from Tobacco Center to State Health Department. June tobacco bills will be sent to OMB, said Will. Funding will be close to last year. However, we won't have the technical assistance that we have had through the Center.

- VOUCHERED EXPENSES:** Overn made a motion to approve April/May vouchered expenses. Second by Dr. Buhr. Unanimous vote, motion carried.

- FINANCIAL REPORT:** Reviewed. Home Health at -\$27,000. Becky Kratz, accountant, said \$27,000 in Medicaid billing should come in in April along with \$18,000 from Medicare. Some of this revenue is last year's revenue (due to billing glitch/computer change from Medicaid). Dr. Buhr made a motion to approve the financial report. Second by Overn. Unanimous vote, motion carried.

OLD BUSINESS: SPF PFS (alcohol prevention program) discussed. Finishing up the capacity building assessment. Katie has been a little frustrated with how things are going due to time lines set by state and federal government. Conducted surveys in schools but won't get results until September. Need to develop strategic plan now based on capacity building piece, but don't have that information to use. Need to meet with states attorney and chief of police. Strategic plan due this summer. Katie has gathered most of the data she needs and has shared this info with the work group. Katie will visit with other regional coordinators to see if they have had similar problems. Randie Markuson, Valley City Times-Record, has volunteered to be on the work group. State will be out soon to meet with us.

Facilities update: Water problem last week. Rain water rushed in around ceiling fan that didn't get sealed on roof. Ran through to first floor. Bakkegard & Schell's insurance will cover damages. Also leaking in second floor break room around skylight. Will believes it was related to fan issue, but Dennis Pommerer, Wick Construction, thought it was a separate leak due to aging roof. Just got bid from Wick regarding windows, so Bobby Koeplin will bring this to the board at next meeting. Second floor bathroom remodeling project is completed. Interior east door replaced and handicapped openers will be hooked up this week.

NEW BUSINESS: Policies: None.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 1:05 p.m. The next regular monthly meeting will be **Tuesday, May 23, at 3:30 p.m.** in the CCHD conference room.

Respectfully submitted,

Dr. James Buhr, Secretary